



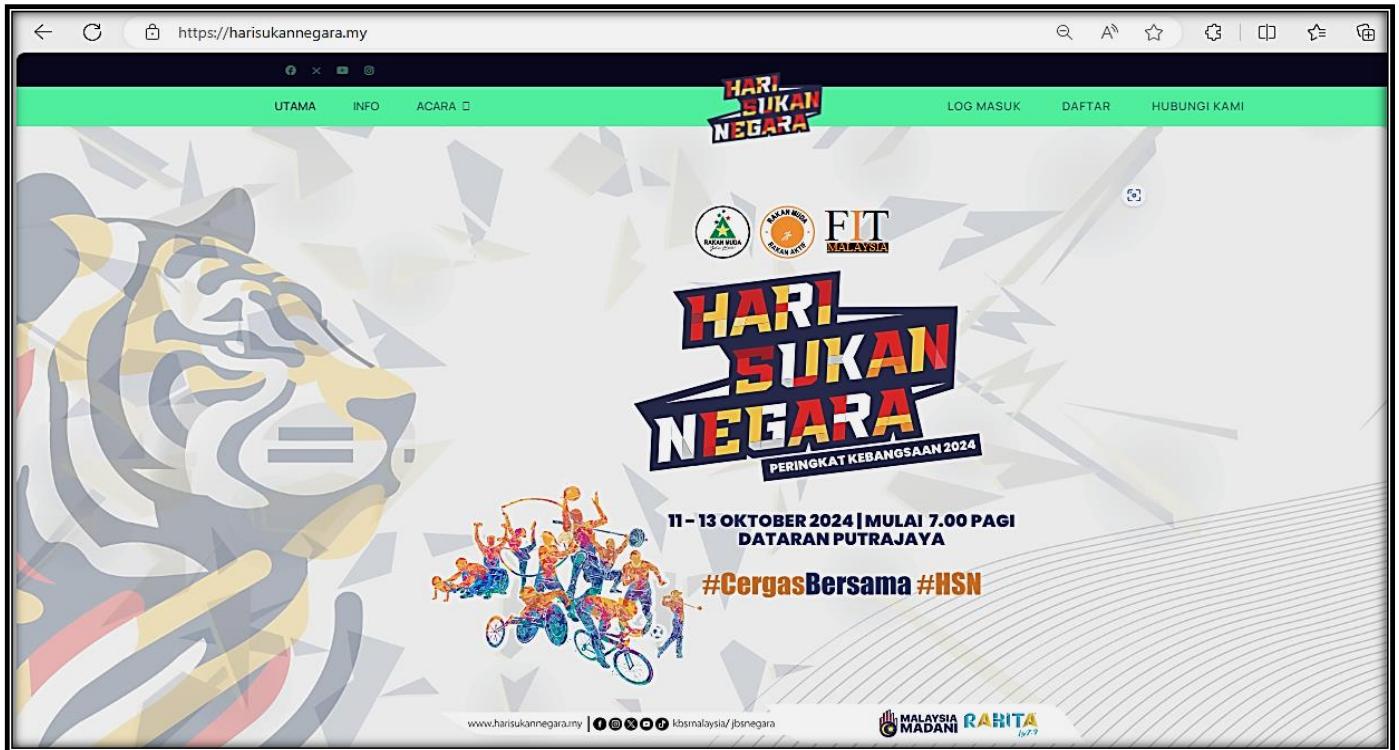
MANUAL PENGGUNA

PANDUAN PENDAFTARAN/ MAKLUMAT/ PELAPORAN HARI SUKAN NEGARA TAHUN 2024

**Disediakan oleh:
Sekretariat Hari Sukan Negara**

PANDUAN PENDAFTARAN

- Sila layari laman sesawang seperti berikut:**
<https://harisukanegara.my>



- Sila tekan ruangan DAFTAR untuk mendaftarkan maklumat aktiviti.**



3. Isi maklumat untuk pendaftaran pengguna terlebih dahulu (jika belum mendaftar)

The screenshot shows a web browser window with a green header bar. The header contains the website's logo 'HARI SUKAN NEGARA' in a stylized font, along with navigation links for 'UTAMA', 'MAKLUMAT', 'ACARA', 'LOG MASUK', 'SENARAI', and 'HUBUNGI KAMI'. The main content area is titled 'Pendaftaran Pengguna' and includes a note '* Medan yang diperlukan'. It features four input fields labeled 'Nama *', 'Nama pengguna *', 'Kata laluan *', and 'Sahkan Kata Laluan *'. Each input field has a small circular icon to its right. Below the password fields is a note 'Keperluan Minimum – Watak: 12'. There is also an 'Alamat Emel *' input field. At the bottom of the form are two buttons: a dark blue 'MENDAFTAR' button and a white 'BATAL' button.

- a. Sila isikan maklumat seperti:**
- i. Nama**
 - ii. Nama Pengguna**
 - iii. Kata laluan (menggunakan aksara yang menepati keperluan minimum iaitu 12 karakter)**

- 4. Selepas tekan “MENDAFTAR”, anda akan menerima emel pengaktifan & kata laluan melalui emel yang telah didaftarkan. Tekan “KLIK” pautan pengaktifan tersebut sebelum mengisi maklumat yang berkaitan.**

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Account Details for HAFIZAN BIN AHMAD at HSN 2024

HSN 2024 <harisukannegara@kbs.gov.my> to me Aug 29, 2024, 10:27 AM (12 days ago)

Hello HAFIZAN BIN AHMAD,

Thank you for registering at HSN 2024. Your account is created and must be activated before you can use it.
To activate the account select the following link or copy-paste it in your browser:
<https://www.harisukannegara.my/daftar.html?task=registration.activate&token=be0541813cc7a3ddba2ad8eef1d12d7>

After activation you may login to <https://www.harisukannegara.my/> using the following username and password:

- 5. Tekan “LOG MASUK” pada laman sesawang tersebut menggunakan NAMA PENGGUNA (emel) & Kata Laluan yang telah didaftarkan.**

UTAMA INFO ACARA HARI SUKAN NEGARA LOG MASUK DAFTAR HUBUNG KAMI

Username * hafizan8726@gmail.com

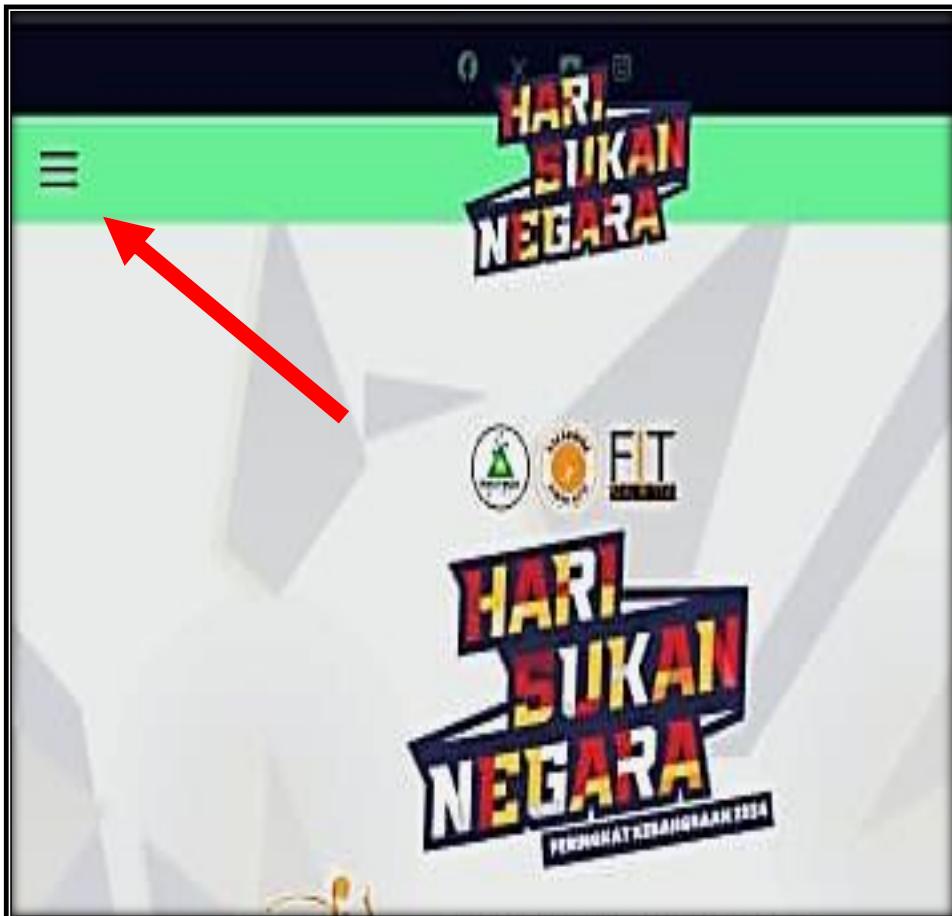
Password *

Remember me

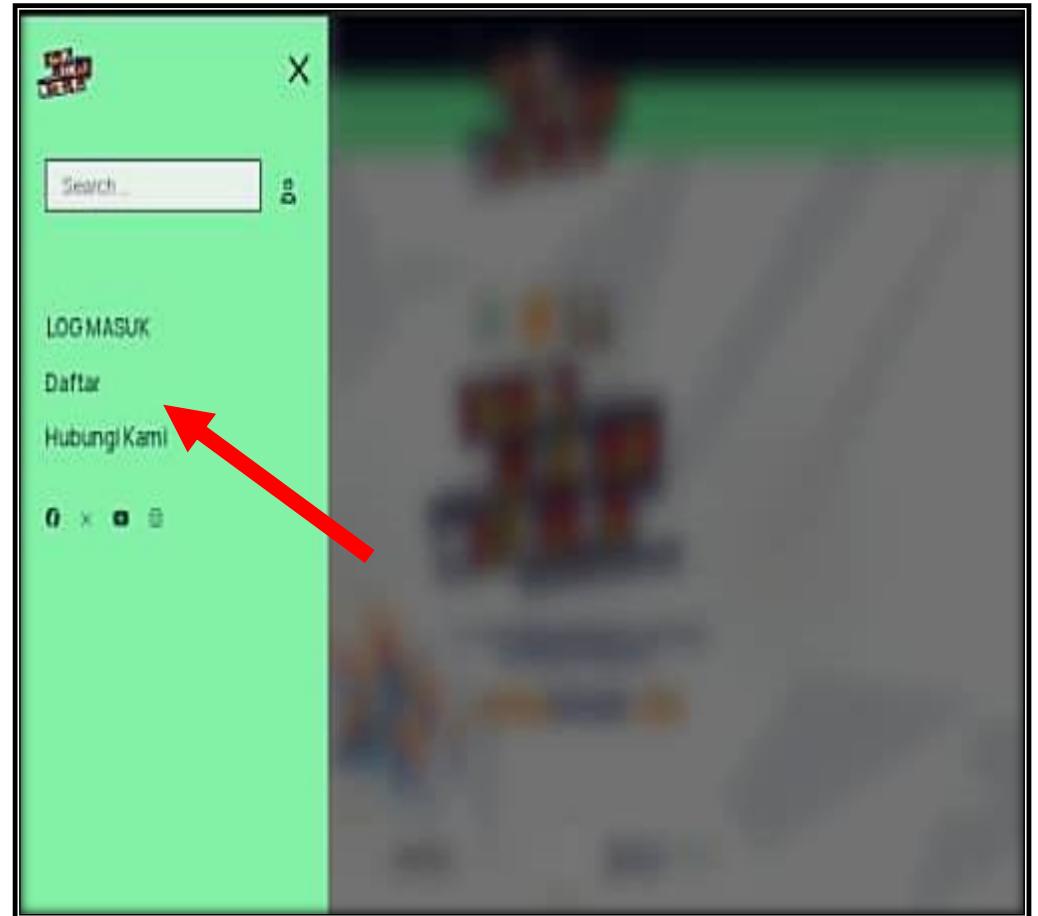
LOGIN

Forgot your password?
Forgot your username?
Don't have an account?

6. Sekiranya anda mendaftar menggunakan peranti telefon, sila ikuti langkah pada gambarajah A & B berikut.

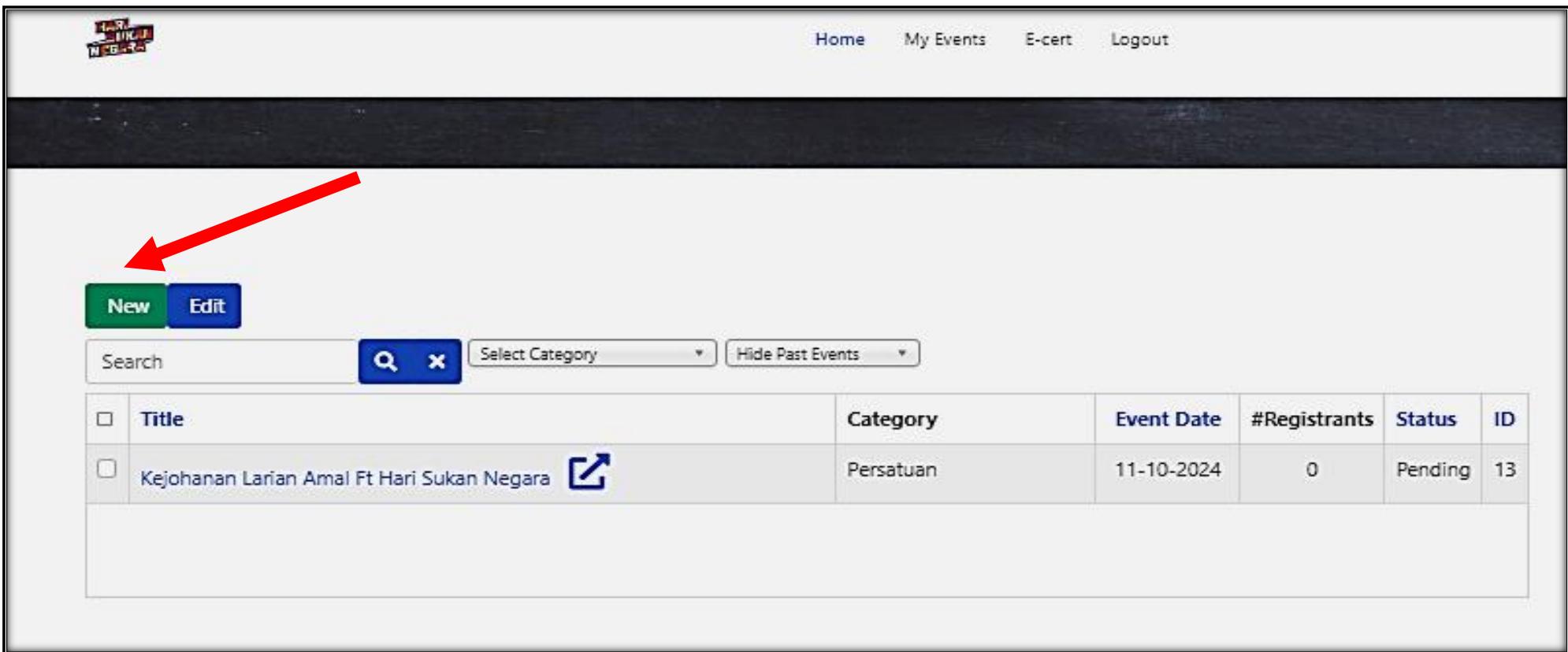


Gambarajah A



Gambarajah B

7. Tekan “LOG MASUK” pada laman sesawang tersebut menggunakan NAMA PENGGUNA (emel) & Kata Laluan yang telah didaftarkan. Tekan “NEW” untuk proses pendaftaran maklumat program.



The screenshot shows a web-based event management system. At the top, there is a navigation bar with links for Home, My Events, E-cert, and Logout. Below the navigation bar is a dark header section. In the top left corner of the main content area, there is a search bar with a 'New' button highlighted by a red arrow. To the right of the search bar are buttons for 'Edit' and 'Select Category'. Below the search bar is a 'Hide Past Events' dropdown. The main content area displays a table of events with columns for Title, Category, Event Date, #Registrants, Status, and ID. One event is listed: "Kejohanan Larian Amal Ft Hari Sukan Negara" with a status of "Pending".

<input type="checkbox"/>	Title	Category	Event Date	#Registrants	Status	ID
<input type="checkbox"/>	Kejohanan Larian Amal Ft Hari Sukan Negara 	Persatuan	11-10-2024	0	Pending	13

8. Sila masukkan maklumat program yang akan dilaksanakan seperti pada borang tersebut dan pastikan anda memilih kategori yang sesuai semasa mengisi maklumat dan tekan “SAVE & CLOSE”.

The screenshot shows a web-based event management system. At the top, there's a navigation bar with links for Home, My Events, E cert, and Logout. Below the navigation is a title 'Add/Edit Event'. A horizontal toolbar contains four buttons: 'Save', 'Save & Close' (highlighted in green), 'Save As Copy', and 'Close'. The main area is a form divided into sections by tabs: 'Basic information' (selected) and 'Misc'. The 'Basic information' tab contains the following fields:

- Title: Kejohanan Larian Amal Ft Hari Suk
- Category: - Persatuan
- Thumb Image: Choose File [input field] No file chosen
Delete current thumbnail? [checkbox]
- Location: Pusat Kebajikan New Zeal [input field] Add New Location [button]
- Event Start Date: 11-10-2024 [input field] [choose file icon]
- Event End Date: 13-10-2024 [input field] [choose file icon]
20 [input field] 00 [input field]
- Registration Start Date: 11-10-2024 [input field] [choose file icon]
7 [input field] 00 [input field]
- Event Capacity: 500 [input field]
- Custom Registration Handle URL: [input field]
- Short Description: [Rich Text Editor toolbar] CMS Content [dropdown] B I U S F T C [format icons] Paragraph [dropdown] ... [more options]

9. Sila pastikan anda mengisi maklumat penuh pelaksanaan program selepas program dilaksanakan.